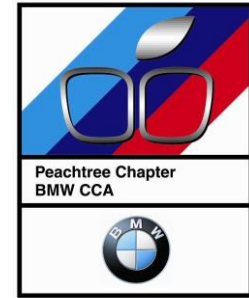


# Driving School Instructor Packet



**Dear Instructor,**

The Peachtree BMW CCA wishes to thank you for volunteering to instruct for the Driving School at Road Atlanta and we are excited that you will be joining us. The school format will be A, B, C and I run-groups and we will have an Advanced Development Day on Friday to which all registered and confirmed instructors (and select Advanced students) are invited.

**ALL NECESSARY FORMS CAN BE FOUND IN THE DRIVING SCHOOLS SECTION OF OUR WEBSITE ([www.peachtreebmwcca.org](http://www.peachtreebmwcca.org)).**

Not having the forms ready at registration may delay your registration and thus cut into your first track session. The registration desk will be closed during the instructor and student meetings, as full attention is required in the meetings, so please come prepared. NOTE: please pay close attention to the sections on **Waivers and Minor Waivers**.

*Driving School Committee:*

*Jason Courant:*

*David Harrison:*

*Lea Enslin:*

*Anna-Katherine Johnston:*

*Mike Sewell:*

*Chairman*

*Chief Instructor*

*Chief Instructor*

*Registrar*

*Registrar*

**A few special notes:**

- 1) **Arrival at the track – you will not be allowed into the track facility until 5:00 PM on Thursday.**
- 2) **ALL FORMS ARE NOW ACCESSIBLE THROUGH THE DRIVING SCHOOLS PAGE ON OUR WEBSITE AT [WWW.PEACHTREEBMWCCA.ORG](http://WWW.PEACHTREEBMWCCA.ORG).**
- 3) **Student Solo Sign-offs** – A and B students can be signed-off solo at this event. Depending on how everything goes, we may consider sign-offs for C students. Please don't ask to sign-off a D student. If you wish to solo your student – come see David Harrison or Lea Enslin and we will be happy to

discuss it with you. Please do not send your student up to us asking for a sign-off – we need to hear from you – our valued instructor, not the student.

4) **Passing** – in the instructor group passing will be anywhere on-track with a point signal from the lead vehicle. **NO POINT – NO PASS**. If you are driving in a student group – you **MUST** follow the student passing zones.

5) **Student Passing Zones** – we are going to continue the pass anywhere with a point scenario for groups A and B for the weekend. For groups C and D, the standard Peachtree passing zones will be in effect – those being the 3 straights at Road Atlanta (see map later in this document). The 3 straights are between turns 5 and 6, turn 7 and the Black Flag Station (turn 9), and between turns 12 and 1. These C/D student passing zones will be clearly marked as to where they start and end. **All passing between turns 7 and 9 and turns 12 and 1 will be done with the overtaking car passing on the RIGHT (passing car going off-line)**. That means arm over roof pointing to the right to signal the pass between 7/9 and 12/1. **For the passing zone between turns 5 and 6 – we will allow passing on EITHER side at driver and instructor discretion**. These three passing zones will start and end with these signs:



5) **No Instructors sign:**



This sign is generally used during an instructor session to indicate the end of session is approaching so any instructor with a student in the next group can have time to exit the track and get to their student.

**Please read the following carefully before you start your journey to the track (note that some information has changed or is extremely important):**

**Driving School:** this event is a drivers' education school. Passing is allowed but only with a clear point-by from the lead car – more details on track etiquette and rules will be given in the morning Drivers and Instructors meetings. **Racing behavior will NOT be tolerated** at any point during the weekend. Violators will be ejected from the event and may not be invited to future Peachtree Chapter Driving Schools. Instructors must set the correct example for the students.

**Instructor Run Sessions** - Instructors will have three sessions of their own per day, typically early morning, mid-day and end of day.

**CONVERTIBLES** are limited to modern BMW factory hard-top convertibles and cars with a full roll cage built to a race specification. Please contact the Chief Instructor to discuss your convertible before bringing it to the track to ensure it will meet the club's requirements.

**Matching Restraints** - Since safety is critical, factory seat belts in street cars are acceptable, as are properly installed aftermarket belts. Matching restraints are required in both instructor and student seats. Frayed or worn seat belts must be replaced.

**Track Damage** - Entrants assume all risk of damage to persons and property during the course of the event. Should any damage to Road Atlanta facilities occur as a result of any action of yours, you will be charged for the cost of the repairs. Past examples include but certainly are not limited to: damage to Armco (rails \$6 per foot/post \$30 each) as the result of an off-road excursion, damage to barrier blocks are \$355 each, oil dry \$10 per bag and damage to power outlets in the paddock, etc. Road Atlanta reserves the right to change any of these prices at any time. The ultimate burden of safety is yours.

**Please be certain that your car is in good working order and if you suffer (or even think you may have suffered) a significant fluid loss, DO NOT drive the full length of the track on-pavement back to the pits.**

**Car Numbers** - You will be given two sets of car numbers at registration. These numbers must be applied before you go on track. One set goes on the front windshield in the upper center, and the second set goes on the passenger- side rear window. **Please make sure your students have placed their car numbers in the correct positions.**



**Accommodations** - Accommodations are your responsibility. You must make your own hotel reservations as soon as possible.

**Fuel and Air** – In the past, air for tires has been available at Road Atlanta, but this has been “hit or miss” recently. Also, the Sunoco pumps at the track are not always turned on. Therefore, it is a good idea to fill up and/or fill tires at the various stations within 2-3 miles of the track on GA Hwy 53. Bringing in your own fuel and air supplies is also recommended.

**Clothing** – Weather in Atlanta is generally unpredictable, so please check the forecast and bring appropriate clothes. No open-toe shoes on the track or in the Hot Pits. Shorts and short sleeved shirts are allowed, but please consider your safety. Non-synthetic, 100% cotton pants and long sleeve shirts are recommended while in car on track. Plan to bring several different types of clothing.

**Helmets** - All helmets must be rated **Snell 2010** or later. SA or M-rated helmets are acceptable. **Check** your helmet before you start your journey to the track. What worked at your last event may not work at this school. If a helmet is out of spec – we will hold it til the end of the weekend to be sure it is not used...and will return it Sunday afternoon.

**Intercoms** - Please make sure you have a working intercom prior to the weekend. We will not have batteries at the track. Discovery Parts may have systems in stock.

**Animals** - Animals are not allowed at Road Atlanta. Please do not bring any pets to the event as you will be turned away at the gate (Road Atlanta Rule).

**Sunday Quiet Time** - please be aware that for compliance with local noise ordinances (Hall County 5.10.580 (E)), 10:00 AM to 12:00 PM on Sunday is designated Quiet Time. Unmuffled race cars or other excessively loud vehicles are not permitted to run or even start engines during this time. Road Atlanta personnel will be monitoring all participants for sound during this time – they make the call as to what is too loud – they are the resident experts on what will pass. Prepare for this NOW if you want to run during Quiet Time. Please also make certain that your students are aware of the restriction if they have a loud car.

**Alcohol & Illegal Drugs** are not compatible with any driving activities. The consumption of alcoholic beverages and/or illegal drugs is strictly prohibited during the event. Violators will be ejected from the event without a refund.

**Tech** - You should have your car inspected by a reputable mechanic who is familiar with your marque **before** coming to the track. **PLEASE HAVE THE MECHANIC FILL OUT THE TECH FORM** located on the club website. Peachtree BMW CCA is not responsible for inspecting or approving your vehicle for track use.

**Move-In** - Instructors may move their trailers, tow vehicles and car(s) into the Road Atlanta paddock beginning **Thursday at 5:00 PM**. Instructors and DE students will be in the support paddock area (normal location for those that have been with us before) – not the main infield paddock area. There will be a 24-hour guard, so late arrivals should not be an issue. The area in and around the tech-shed is for meetings and committee members only, so please don't set up there. Electricity is available via a limited number of hook-ups in the paddock. Please note that Road Atlanta reserves the right to “pull the plug” on any individual putting excessive demand on the system. You may park/paddock around the skid pad, but do not park or drift(!) on the skid pad itself (see diagram below). **Also there has been a recent change in policy at Road Atlanta regarding parking under the trees near the classroom & tower building. Unless the rest of the paddock is totally full, Road Atlanta has directed us NOT to park in the parking spaces under the trees.**

**Registration** - Friday, 7:00 AM to 8:30 AM for those attending the Track Orientation day. All others: Friday, 1:00 PM to 6:00 PM and Saturday, 7:00 AM to 8:00 AM. **Bring your helmet and all forms** (filled out) to the Tech Shed.

**Orientation Day Meeting** – An All-Drivers meeting will be held at **8:30 AM** on Friday. An announcement will be made over the loudspeaker prior to the start. Attendance is mandatory. Please be on time.

**Instructor Meetings** - Will be held early each morning on Saturday and Sunday. An announcement will be made over the loudspeaker prior to the start if at all possible, but please check the schedule. Attendance is mandatory. Please be on time.

**Schedule** - You will receive a Drivers School schedule. Keep a copy of this schedule with you at all times! In order to maximize everyone's track time, we adhere as closely as possible to the schedule. **BE ON TIME!** We try to ensure that no instructor has back-to-back sessions, so we expect you to be on time for your students' sessions. We will be watching and calling the names of the guilty.

**Track Walk** - There is no plan for a track walk at this event.

**Waivers** - Everyone (including your guests) must sign **two waivers** at the track. One waiver is for Road Atlanta and is located at the gate. The second waiver is for the BMW CCA and is located at registration in the Tech Shed. Participants (including spectators) assume all risk of damage to persons and property during the course of the event. The ultimate burden of safety is yours.

**Minor Waivers** - For those persons under the age of 18 who enter the track, a BMW CCA Minor Waiver form must be completed in COLOR. This must be signed by both parents, unless a single custodial situation exists. It is recommended that the minor waiver form be downloaded from the club site, at <http://peachtreebmwcca.org/download/MinorWaiver.pdf> and a completed, signed waiver be completed for EACH CHILD, in advance of arriving at the track. Children under age 18 are allowed to participate in Touring Laps, but otherwise, may not be present in the hot pits, nor are they permitted to ride in a car during hot track sessions.

**Forms and Attachments** –

**NECESSARY FORMS CAN BE FOUND IN THE DRIVING SCHOOLS SECTION OF OUR WEBSITE ([www.peachtreebmwcca.org](http://www.peachtreebmwcca.org)).**

a) Track Map

**Please complete the required forms and bring them to registration**

If you have any questions about the event, please do not hesitate to contact one of us!

David Harrison & Lea Enslin

Chief Instructors

Peachtree Chapter BMW CCA

[chiefinstructor@peachtreebmwcca.org](mailto:chiefinstructor@peachtreebmwcca.org)

David – 770-527-0343 cell – before 10 PM please

***Track Map***

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*Road Atlanta*  
Grand Prix Road Course  
2.54 Miles  
12 turns

**Concessions**  
**○ RosUOOITIS**  
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**— Public: Driveway**

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